

Title: Electromechanical Assembler 0814
Reports To: Manufacturing Manager

Category: Non-exempt

Position Summary: Assembles electromechanical components according to product specifications.

Essential Functions:

- Maintains a safe, organized, and clean work environment; follows all safe work procedures
- Assembles, modifies, reworks and repairs all products
- Interprets work documents and procedures
- Exhibits and maintains a high level of accuracy and efficiency producing a quality product
- Accurately conducts product tests
- Inspects results to ensure conformance with work documents/company standards
- Packages/over-packs products as needed
- Promotes a team spirit throughout workplace; generously offers support and willingly shares information with co-workers
- Positively adapts to various assignments
- Maintains a customer focus consistent with company mission
- Takes on internal auditor responsibilities as needed
- Assists with cycle counting and physical inventories as needed
- Performs other duties as assigned
- Willing to work overtime hours as requested on an ad-hoc basis

Qualifications:

- * High School diploma or equivalent
- 5+ years electromechanical assembly experience
- * Good computer skills
- * Ability to comprehend procedures and documentation written in English
- Knowledge of hand tools
- * Ability to identify, form and install various components
- Hand soldering experience preferable
- Knowledge of blueprints/schematics preferable
- Strong communication skills

Physical Demands:

- Required to lift up to 65 lbs.
- Regularly required to stand all day, bend, reach and move about the facility

Delegation of Authority:

- The Iwaki America Inc. Delegation of Authority Matrix is incorporated herein by reference

*Denotes essential qualification